

THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES

May 4-5, 1956

For the confidential information
of the Board of Trustee

President Hansen called the Board of Trustees to order at 10:10 a.m. on May 4. The following members answered the roll call: Hansen, Reed, Sullivan, Brough, Newton, Chamberlain, Peck, McIntire, and Bush and, ex-officio, Humphrey. Absent were: McCracken, Patterson and, ex-officio, Simpson. Miss Linford joined the meeting at 10:30 a.m. and Mr. Jones at 11:40 a.m.

Mr. Brough moved that the minutes of the March 9-10, 1956, meeting of the Board of Trustees be approved. Mr. Sullivan seconded the motion and it was carried.

President Humphrey stated that he felt a one-day meeting at Commencement time would be sufficient, and he suggested May 26 as the date for the meeting. Mr. Newton invited the Board to hold its summer meeting in Sheridan, and Mr. Peck moved that the invitation be accepted. Mr. McIntire seconded the motion and it was carried. The meeting was set for July 27-28, and Mr. Newton stated that he would make the necessary arrangements for accommodations.

Mr. Hansen read a letter he had received from Mr. J. I. Williams, President of the State Board of Education, requesting that that Board be permitted to have a joint meeting with the University Board of Trustees for a discussion of matters of common concern, particularly needed educational legislation. It was the consensus of the Board that the first meeting in the fall might be the best time for the proposed joint meeting.

Mr. Newton moved, Mr. Sullivan seconded, and it was carried that the following appointments be approved:

1. Mr. Berger A. Strand as County Agent in Natrona County, effective June 1, 1956, at a salary rate of \$5,004 on a twelve-month basis.

APPROVAL OF MINUTES

DATES FOR FUTURE MEETINGS

JOINT MEETING WITH STATE BOARD OF EDUCATION

APPOINTMENTS

Strand

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| 2. <u>Mr. Carl M. Urbigkit</u> as Assistant County Agent in Park County, effective June 1, 1956, at a salary rate of \$4,896 on a twelve-month basis. | <u>Urbigkit</u> |
| 3. <u>Mrs. Margaret McKinstry</u> , transferred from the position of Home Demonstration Agent in Natrona County to the position of Home Demonstration Agent-at-Large, effective May 16, 1956, at her current salary rate of \$4,404 on a twelve-month basis. | <u>McKinstry</u> |
| 4. <u>Mr. Blaine Bradshaw</u> as County Agent Leader, with the rank of Assistant Professor, effective January 1, 1957, at a salary rate of \$7,500 on a twelve-month basis. | <u>Bradshaw</u> |
| 5. <u>Miss Jane Wrenn</u> as Associate 4-H Club Leader, with the rank of Assistant Professor, effective July 1, 1956, at a salary rate of \$5,508 on a twelve-month basis. | <u>Wrenn</u> |
| 6. <u>Mr. Charles E. Allen</u> , transferred from the position of Extension Seed Marketing Specialist to that of Extension Agronomist, with his present rank of Assistant Professor, effective July 1, 1956, at his current salary rate of \$6,504 on a twelve-month basis. | <u>Allen</u> |
| 7. <u>Mr. Michael A. McNamee</u> as Agricultural Engineer in the Extension Service, with the rank of Instructor, effective June 1, 1956, at a salary rate of \$4,992 on a twelve-month basis. | <u>McNamee</u> |
| 8. <u>Miss Muriel G. Johnson</u> as Supply Instructor in Home Economics, effective September 1, 1956, at a salary rate of \$4,200 for the ten-month period September 1, 1956, to June 30, 1957. | <u>Johnson</u> |
| 9. <u>Miss Margaret Sitzman</u> as Instructor in Foods and Nutrition in the Division of Home Economics, effective September 1, 1956, at a salary rate of \$5,304 on a twelve-month basis. | <u>Sitzman</u> |
| 10. <u>Mr. Wilson O. Clough</u> , Professor of English, to the William Robertson Coe Chair of American Studies, effective September 1, 1956, at a salary rate of \$7,500 for the academic year 1956-57 (\$3,002 from the Coe funds and \$4,498 from the English Department budget). | <u>Clough</u> |

11. Dr. Robert H. Walker, Assistant Professor of American Studies, Walker
as Acting Director of American Studies, effective September 1, 1956, at a
salary rate of \$5,340 for the academic year 1956-57.
12. Miss Joy Hetherington as Supply Instructor in English, effective Hetherington
September 1, 1956, at a salary rate of \$4,020 for the academic year 1956-57.
13. Mr. Walter Edens as Assistant Professor of English, effective Edens
September 1, 1956, at a salary rate of \$4,500 for the academic year 1956-57.
14. Dr. Eugene N. Hardy as Assistant Professor of History, effective Hardy
September 1, 1956, at a salary rate of \$4,500 for the academic year 1956-57.
15. Dr. Alfred W. Solbrig, Jr. as Assistant Professor of Physics, Solbrig
effective September 1, 1956, at a salary rate of \$5,148 for the academic
year 1956-57.
16. Mr. Keith H. Burdick as Assistant Professor of Accounting, Burdick
effective September 1, 1956, at a salary rate of \$5,172 for the academic
year 1956-57.
17. Mrs. Nancy Seltenrich Chase as Supply Instructor in Secretarial Chase
Science, effective September 1, 1956, at a salary rate of \$3,792 for the
academic year 1956-57.
18. Mr. LaVerne W. Nelson as Supervisor of the Study Skills Center, Nelson
with the rank of Instructor in Student Personnel and Guidance, at a
salary rate of \$4,500 on a twelve-month basis.
19. Mr. Charles Otis Robinson as Instructor in Education and Super- Robinson
visor of Extension Classes, located in Sheridan, at a salary rate of \$4,608
for the academic year 1956-57, payable from the Extension Class budget of
the Division of Adult Education and Community Service.
20. Miss Helen Allen as Director of the Nursing Program, with the Allen
rank of Assistant Professor of Nursing, at the Northern Wyoming Community
College, effective July 1, 1956, at a salary rate of \$417 per month for
the months of July and August and, beginning September 1, a salary rate

of \$5,004 for the academic year 1956-57, payable from the deposit liability fund of the College.

21. Mr. Guido E. Smith as Instructor in Zoology and Botany at the Southeast Center, effective September 1, 1956, at a salary rate of \$3,900 for the academic year 1956-57, payable from the deposit liability fund of the Center.

Smith

For the information of the Board, President Humphrey presented the following resignations of faculty members:

RESIGNATIONS

1. Miss Barbara Manthey, Instructor in Home Economics, effective August 31, 1956, to be married.

Manthey

2. Mr. John T. Larsen, Instructor and Research Assistant in Wool, effective April 5, 1956, to accept a position with the U. S. Regional Wool Laboratory in Denver.

Larsen

3. Mr. John E. Douglas, Assistant Professor of Chemistry, effective August 31, 1956, to accept a position with Stanford Research Institute.

Douglas

4. Mrs. Jane Ralston Mitchell, Supply Instructor in English, effective August 31, 1956, to join her husband in Casper.

Mitchell

5. Mr. M. E. Byers, Assistant Professor of Accounting, effective August 31, 1956, to accept a position at Northwest Nazarene College, Nampa, Idaho.

Byers

6. Mr. C. E. Dowdy, Instructor in Statistics, effective August 31, 1956, to accept another position.

Dowdy

7. Mr. James E. Dawson, Instructor in Elementary Education, effective August 31, 1956, to accept a position in California.

Dawson

8. Mr. H. W. Weigand, Instructor in Elementary Education, effective August 31, 1956, to seek a position paying a higher salary.

Weigand

9. Mr. H. E. Johnson, Assistant Professor of Mechanical Engineering, effective August 31, 1956, to accept a position at the University of Colorado.

Johnson

10. Miss Ramona Parkinson, Associate Professor of Pharmaceutical Administration, effective August 31, 1956, to accept another position.

Parkinson

11. Mr. Dean F. Krakel, Assistant Professor and Archivist, effective April 30, 1956, to accept a position as Archivist-Curator at the U. S. Air Force Academy.

Krakel

Mr. Sullivan moved, Mrs. Bush seconded, and it was carried that the following leaves of absence be granted:

LEAVES OF ABSENCE

1. Mr. Donald C. Brown, Assistant Professor of Animal Production, a two-year leave without pay, beginning about July 1, 1956, to permit him to accept an assignment in Afghanistan under the University of Wyoming's agreement with the International Cooperation Administration.

Brown

2. Mr. Gordon W. Robertstad, Instructor in Bacteriology, an extension of his leave without pay for the period October 1, 1956, to June 15, 1957, to permit him to complete requirements for the doctor's degree in bacteriology at Colorado A. & M. College.

Robertstad

3. Dr. R. H. Burns, Head of the Wool Department, a leave without pay for two years, beginning in July or August of this year, to permit him to accept the position as Chief of Party of the Afghanistan team in Kabul, Afghanistan.

Burns

4. Dr. W. R. Steckel, Director of American Studies, a leave without pay for the academic year 1956-57 (instead of the sabbatical leave granted to him at the March meeting of the Board) to permit him to accept a Fulbright award to the University of Frankfurt in Germany.

Steckel

5. Professor James M. Boyle, Head of the Department of Art, a sabbatical leave for the second semester of the 1956-57 academic year to permit him to study in the field of American art.

Boyle

6. Dr. Paul O. McGrew, Associate Professor of Geology, a leave without pay for the period August 23 to September 10, 1956, to permit him to work for the Gulf Oil Corporation on a special problem concerning Tertiary formations of Wyoming.

McGrew

7. Dr. Clarence D. Jayne, Head of the Adult Education Department, a leave without pay for one year, beginning September 1, 1956, to permit him to accept a Fulbright grant to New Zealand, on condition that an exchange agreement is worked out providing for a New Zealander to replace Dr. Jayne during his absence.

Jayne

For the information of the Board, Dr. Humphrey presented lists of faculty members granted leave for 1955-56 and those to be on leave during 1956-57. There were 25 on the 1955-56 list and 23 on the 1956-57 list.

1. Upon the recommendation of President Humphrey, Mr. Sullivan moved that Dr. F. L. Nussbaum be given the title Professor Emeritus of History at the time of his retirement on July 1, 1956. Mr. Brough seconded the motion and it was carried.

RETIREMENTNussbaum

2. Mr. Chamberlain moved that the Board approve the request of Mrs. Agnes Gottschalk, Director of Hoyt Hall, for retirement effective September 3, 1956. Mrs. Bush seconded the motion and it was carried.

Gottschalk

Mr. McIntire moved, Mr. Sullivan seconded, and it was carried that the following budget changes be approved:

BUDGET CHANGES

1. Department of Animal Production. Authorization to increase the estimated income from the Experiment Station Sales Fund by \$8,696.13 to cover the cost of constructing a student apartment in the basement of the house at the Dairy Farm, an open shed and corrals for experimental sheep at the Stock Farm, and a poultry brooder house at the Stock Farm.

Department of
Animal Production

2. College of Education. An appropriation of \$1,352.82 (of which \$328.00 will be reimbursed by the State Vocational Board) to provide additional funds needed by the College of Education for the remainder of the 1955-56 fiscal year (\$636.88 for travel and \$715.94 for supplies).

3. Department of Geology. An appropriation of \$2,252.75 to cover the cost of transportation from Pittsburgh to Laramie of a giant dinosaur skeleton donated to the University by the Carnegie Museum, and travel expenses of Dr. Paul O. McGrew of the Geology staff to and from Pittsburgh to aid with the supervision of loading the skeleton.

4. Home Management House. An appropriation of \$1,738 to cover the cost of necessary repairs to the Home Management house after its move to the new location on Eighth and Fremont.

President Humphrey presented to the Board a resolution adopted by the Wyoming Farm Bureau Federation requesting that the next building constructed at the University be a home economics building, with home management apartments included in the building. The discussion which followed the reading of the resolution indicated a feeling on the part of the Trustees that the present and foreseeable enrollment of the Division of Home Economics would not justify construction of a home economics building, and that in any event the home management apartments should not be housed under the same roof with the home economics classrooms. President Humphrey was directed to write a letter to the President of the Farm Bureau Federation reflecting the observations made by the Trustees.

Dr. Humphrey stated that, since the new Library building would be completed during the 1957-59 biennium, plans should be made for the remodeling of the old Library building to house the Department of Botany, the Rocky Mountain Herbarium, and the College of Commerce. He stated

College of Education

Department of Geology

Home Management House

RESOLUTION OF WYOMING
FARM BUREAU FEDERATION

EMPLOYMENT OF ARCHITECT FOR REMODELING
OF LIBRARY

that, while the cost of the remodeling would be paid from the University Building Improvement Fund, it would be necessary to secure authorization for the remodeling from the Legislature. He suggested, therefore, that an architect be employed to prepare the necessary plans and specifications and submit an estimate of the remodeling cost to be included in the Legislative budget. After some discussion, during which Dr. Humphrey read a letter from Mr. W. E. Hitchcock requesting that his firm be named as architects for the remodeling, Mr. McIntire moved that Hitchcock and Hitchcock be employed at a fee of six per cent for preparing the plans and specifications and supervising the construction. Mr. Newton seconded the motion and it was carried.

Mr. Newton, Chairman of the Committee on Physical Plant and Equipment, reported that the Committee had visited the site proposed for the location of the new Veterinary Science and Bacteriology Isolation Laboratory--across the highway south from the entrance to the Animal Production farm--and that the Committee recommended approval of the proposed location. The Committee also recommended that the plans and specifications for the Laboratory (which is to cost \$20,000 and is to be paid for from the Building Improvement Fund after March 1, 1957) be prepared by University staff rather than by an outside architect. Mr. Chamberlain moved that the Committee's recommendations be approved. Mrs. Bush seconded the motion and it was carried.

Mr. Newton next reported for the Committee on Physical Plant and Equipment on the proposed location of the Beekeeping Laboratory. He stated that the Committee had visited a number of possible locations, including the space in Hudson Dormitory on which the Superintendent of Buildings and Grounds had prepared an estimate for necessary remodeling. It was the Committee's decision that it would be better to construct a new

VETERINARY SCIENCE AND
BACTERIOLOGY ISOLATION
LABORATORY

BEEKEEPING LABORATORY

building than to spend money remodeling space in some old building. On behalf of the Committee, Mr. Newton recommended that the Laboratory be constructed between the Natural Resources Research Institute building and the Wool Laboratory, using the walls of these buildings to form the two sides of the new building, and that both the plans and the construction be the responsibility of the Buildings and Grounds Department. Mr. Reed moved that the Committee's recommendation be approved. Mr. Sullivan seconded the motion and it was carried.

The Business Manager was invited into the meeting for a discussion of the funds available for the proposed Laboratory. Mr. Meeboer suggested that the cost of the building be paid from the unappropriated balance in the Main University general fund. Mr. Newton pointed out that the proposal for using the walls of the N.R.R.I. building and the Wool Laboratory as the two sides of the new building would reduce the cost from the \$22,000 estimated by the Superintendent of Buildings and Grounds to a maximum of \$12,000 to \$14,000. Dr. Humphrey stated that it was possible the government might contribute something toward the building, since the Beekeeping Laboratory is a federal project. Mr. Chamberlain then moved that the sum of \$12,000 be set aside from the general fund of the Main University for construction of the building. Mr. Brough seconded the motion and it was carried.

Mr. Sullivan moved that the name of the Liberal Arts building be changed to Arts and Sciences building to correspond with the change in the name of the College approved by the Board at the last meeting. Mr. Peck seconded the motion and it was carried.

Mr. Chamberlain moved, Mr. Brough seconded, and it was carried that the Board approve the following addition to the Regulations of the Board of Trustees to provide for inclusion of the Committee on Student

CHANGE IN NAME OF
LIBERAL ARTS BUILDING

CHANGE IN REGULATIONS
OF BOARD OF TRUSTEES

Use of English as a standing committee of the faculty:

The Faculty Committee on Student Use of English shall channel suggestions from all colleges of the University concerning the education of students in the use of English to the English Department. This committee shall report and recommend to the faculty in matters concerning the all-University requirement in English. The committee shall be appointed by the Committee on Committees and shall be composed of two members of the Department of English and one member of each of the colleges.

President Humphrey reported that, in accordance with the direction of the Board, a study had been made of possible attendance at a field summer school in Rock Springs and that sufficient interest had been shown to warrant a recommendation from the Director of Field Summer Schools that a session be approved for the second term. Mr. Sullivan moved that a Field Summer School be approved for Rock Springs for the second term of the 1956 summer session, on condition that there is sufficient registration to make the school self-supporting. Mr. Peck seconded the motion and it was carried.

Dr. Humphrey stated that Mr. Andrew Larson, landscape architect whom the Board authorized employing to assist the Nelson Memorial Garden Committee, had presented a general plan which provided for the development and landscaping of the area south of the present Library building and south and west of Old Main. He stated that the plan called for the development of a broad mall or avenue of approach south from the middle of the Library, to a large sunken garden in the southwest corner of the campus, for a mall to be bordered by shrubs planted above low retaining walls of red sandstone with flower beds below the walls, and for the sunken garden to be bordered by shrubbery and trees planted around a higher retaining wall of native sandstone blocks with lawn occupying the depression inside the wall. President Humphrey recommended that the Board approve Mr. Larson's general plan and authorize him to amplify his

FIELD SUMMER SCHOOL

NELSON MEMORIAL GARDEN

drawings as soon as possible to include existing plantings and to show what alterations would need to be made. Mr. Peck moved that the President's recommendation be approved. Mrs. Bush seconded the motion and it was carried.

The Board considered a proposal presented by the Retirement and Insurance Committee and approved by the A.S.U.W. Senate for accident and sickness expense insurance for students of the University of Wyoming. The proposal indicated that the cost would be approximately \$12.00 per calendar year per student, that premiums would be paid by students, and that participation would be voluntary. Under the proposal the following benefits for services not furnished by the Student Health Service would be provided:

1. For each accident - up to \$500.00.
2. For each sickness:
 - a. Hospital room and board - \$8.50 per day for 30 days
 - b. Miscellaneous hospital expense - up to \$35.00.
 - c. Surgeon's fees - up to \$150.00.
 - d. Physician's visits - \$3.00 per visit, limit of \$90.00.
 - e. Out-patient care - maximum \$10.00.
 - f. Consultant's fees - maximum \$20.00.

After some discussion, Mr. Jones moved that the Retirement and Insurance Committee be authorized to prepare specifications and call for bids through advertisements in the newspapers on a student insurance plan including the above provisions and, in addition, as alternates, provision for polio and major medical coverage and for \$5.00 per house call for physician's visits. Mr. Peck seconded the motion and it was carried.

The Board adjourned for lunch at 12:20 and reassembled at 1:00 p.m., with the same members present who were present for the morning session.

Mr. Sullivan moved that the Board approve the application of the First National Bank of Laramie to be designated as a depository for

ACCIDENT AND SICKNESS
INSURANCE FOR STUDENTS

APPLICATION OF FIRST
NATIONAL BANK TO BE
DEPOSITORY FOR
UNIVERSITY FUNDS

University of Wyoming funds. Mr. Brough seconded the motion and it was carried.

The Board considered a letter from Dr. John W. Scott, Professor Emeritus of Zoology, concerning the injustice he felt he suffered in connection with his retirement from the University faculty. According to his letter, he was retired on July 1, 1941, the day on which he became seventy years of age and, according to the Limited Service regulations in effect at that time (providing for retirement on July 1 following attainment of age seventy), Dr. Scott felt he was entitled to one more year of employment. The Board also read a letter from Mr. Forest R. Hall, Chairman of the Retirement and Insurance Committee, substantiating Dr. Scott's position and suggesting several possible ways of compensating him for his loss.

After some discussion, Mr. Reed moved that President Humphrey be directed to procure from Mr. Frank J. Trelease, legal member of the Retirement and Insurance Committee, an opinion subscribed to by Mr. E. G. Rudolph, Special Assistant Attorney General, and Mr. George Guy, Attorney General, as to whether or not the Board of Trustees would be within its authority, if funds are available, to reimburse Dr. Scott for the one year's employment to which he claims to be entitled because of his premature retirement on July 1, 1941, the amount of the reimbursement to be the annual salary rate at which he was being paid when he retired less the Limited Service pay he received for that year. Mr. Peck seconded the motion and it was carried.

At 1:45 p.m. the Trustees went to the Arts and Sciences Auditorium for the opening of bids on construction of the William Robertson Coe Library and School of American Studies building and Unit III of the Service building and on remodeling of the old Geology building. At 2:00 p.m. the bids were opened and read by the Business Manager, as follows:

DR. JOHN W. SCOTT

BIDS ON NEW LIBRARY,
SERVICE BUILDING UNIT
III, AND GEOLOGY RE-
MODELING

Bidder	Library and American Studies	Rubber		Geology B	Service Building C	Combined Bid All Bldgs. D	Days Req'd	Unit Prices				
		Tile A-3	Elevator A-4					Library	Geology	Service		
Brown Cons. Co., Salt Lake City	A	1,642,532	18,880	Kimball,	---	C	---	1,924,532	L 578	Excav.	Excav.	Excav.
	A-1-A	4,984		-1,270		C-1	-13,249		G 450	/ 1.50	/ 11.00	/ 5.00
	A-1-B	11,543		Anderson,		C-2	- 3,000		S 300	- .75	- 5.75	- 3.00
	A-2	- 200		- 420						Conc.	Conc.	
										/ 40.00	/ 50.00	
										-17.00	-20.00	
McCormick Cons. Co., Pendleton	A	---	19,070	Anderson,	---	C	---	1,938,954	L 600	Excav.	Excav.	Excav.
	A-1-A	3,662		- 425		C-1	-12,440		G 300	/ 1.50	/ 20.00	/ 3.00
	A-1-B	11,361				C-2	- 2,880		S 150	- 1.50	-16.00	- 1.50
	A-2	10,671								Conc.	Conc.	
										/ 25.00	/ 24.00	
										-20.00	-20.00	
Olson Cons. Co. Salt Lake City	A	1,593,709	19,429	Anderson,	253,000	C	76,000	1,893,852	L 730	Excav.	Excav.	Excav.
	A-1-A	4,732		- 421		C-1	-11,000		G 400	/ 8.00	/ 21.00	/ 8.00
	A-1-B	10,865				C-2	- 3,000		S 240	- 3.00	- 8.00	- 2.50
	A-2	10,095								Conc.	Conc.	
										/ 65.00	/ 85.00	
										-31.00	-32.00	
Spiegelberg Co., Laramie	A	1,529,700	18,800	---	---	C	---	1,811,800	L 490	Excav.	Excav.	Excav.
	A-1-A	3,160				C-1	- 9,300		G 360	/ 1.00	/ 10.00	/ 6.00
	A-1-B	7,900				C-2	---		S 155	- .50	-10.00	- 3.00
	A-2	8,700								Conc.	Conc.	
										/ 35.00	/ 35.00	
										-35.00	-35.00	
Talboe-Harlin, Salt Lake City	A	1,619,991	19,000	Anderson,	270,485	C	77,704	1,924,291	L 600	Excav.	Excav.	Excav.
	A-1-A	5,000		- 421		C-1	-13,769		G 270	/ 5.00	/ 5.00	/ 12.00
	A-1-B	10,000				C-2	- 2,868		S 180	- .50	- 5.00	- 8.00
	A-2	/ 500								Conc.	Conc.	
										/ 52.00	/ 52.00	
										-30.00	-52.00	
Legend:	A-1-A	-- Small house to 15th & Ivinson				C-1	-- Eliminate retaining wall					
	A-1-B	-- Home M. house to 8th & Fremont				C-2	-- Eliminate transformers					
	A-2	-- Home M. house to 15th & Ivinson										

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When the Trustees returned to the Board room at 3:00 p.m., they instructed the architects to study the bids and return later in the afternoon with their recommendations.

For the information of the Board, a report was presented on the new fire and extended coverage insurance rates on University properties issued by the Mountain States Inspection Bureau. The rates represented a decrease of .001 in the rate for fire insurance on campus properties, an increase of .01 in the fire insurance rate for Science Camp properties, a decrease of .021 in the fire insurance rate for the Laramie farms, and a decrease of .001 in the extended coverage rate for the Laramie farms.

The President's report included a statement prepared by the Business Manager regarding the investment of certain Coe Estate funds in Investors Mutual, Inc. stocks, as authorized by the Board. The report indicated that the amount of \$49,826.63 was invested in the stocks and that, in order to invest a total of \$50,000 and thus reduce the sales charge percentage from 5 per cent to 4.5 per cent, Mr. William M. Jack, representing Investors Mutual, Inc., had made a personal payment of \$173.37. In consideration of the total payment of \$50,000, the University received a stock certificate for 2,454.59 shares of stock at a purchase price of 20.37 each. The Business Manager requested authorization to pay to Mr. Jack the amount of his personal contribution, \$173.37, from the first dividend of \$429.55 which had been received. Mr. Newton moved that the Business Manager be given the requested authorization. Mr. Jones seconded the motion and it was carried.

For the information of the Board, the Business Manager presented statements indicating the manner in which the stocks received prior to the death of Mr. W. R. Coe for support of the American Studies Program and the cash and securities received from the Coe Estate had been handled.

INSURANCE

INVESTORS MUTUAL, INC.
STOCKS

WILLIAM ROBERTSON COE
FUNDS

The Business Manager reported a net worth of \$1,200,298.12 for the Instructional Grant funds and a net worth of \$1,700,403.90 (not including undistributed stocks still to be received) for the Coe Estate funds.

Mr. McIntire moved that the Board approve the report and authorize the President of the University and the Treasurer of the Board to continue handling the funds. Mr. Newton seconded the motion and, after some discussion, it was carried.

Mr. Chamberlain then moved that the President of the University and the Treasurer of the Board be authorized to employ professional or technical advisory financial service, such as Standard and Poor's Corporation, to advise and make recommendations on the list of stocks. Mr. Newton seconded the motion and it was carried.

At 4:00 o'clock architects Porter and Bradley and Hitchcock and Hitchcock were invited into the meeting, along with the Business Manager and the Superintendent of Buildings and Grounds, for a report on their consideration of the bids received earlier in the afternoon. Speaking for the group, Mr. Porter stated that the funds available for the combined contract and for each of the buildings separately were adequate to permit awarding a contract. The architects recommended that the contract be awarded to the apparent low bidder, Spiegelberg Lumber and Building Company, on that Company's low bid of \$1,811,800, plus alternate A-3 of \$18,800 (providing for rubber tile on the upper two floors of the Library and American Studies building), for a total of \$1,830,600. Mr. Jones moved that the recommendation of the architects be approved and that the architects be directed to work with the Business Manager and the University's legal advisor in the preparation of a contract including a breakdown of the total to be charged to each unit. Mr. Chamberlain seconded the motion and it was carried.

CONTRACT AWARDED FOR
LIBRARY, SERVICE
BUILDING UNIT III,
AND GEOLOGY BUILDING

For the information of the Board a statement was presented showing funds available for the construction and the balance remaining after deducting the contract price, architects' fees, and reserve for change orders. The statement indicated that there would be a balance of \$184,240 in the Library and American Studies building funds and a balance of \$6,620 in the funds for the Geology building remodeling and Service Building Unit III.

Mr. F. H. Porter, Jr. presented the plans for the proposed new Sigma Alpha Epsilon Fraternity house and explained that the house would be two stories and a basement, of masonry construction with face brick. Mr. W. E. Hitchcock then showed the Board a picture of the proposed new Phi Delta Theta Fraternity house. He stated that the first unit of the house would provide only the bare essentials to maintain a chapter house but would be so constructed that additional wings could be added as funds became available. He explained that the two panels shown on the front of the building would be of native stone and the remainder would be pumice block construction.

Mr. Chamberlain moved that the plans for both of the houses be approved. Mr. Sullivan seconded the motion and it was carried.

President Humphrey recommended that Lot 24 in Fraternity Park be assigned to the Phi Delta Theta Fraternity and Lot 23 to the Sigma Alpha Epsilon Fraternity. Mr. Newton moved that President Humphrey's recommendation be approved. Mr. McIntire seconded the motion and it was carried.

After the architects and Messrs. Meebøer and Jensen had left the meeting, Mr. McIntire was asked to report on the inspection of the Power Plant, made by the Committee on Physical Plant and Equipment as a result of a report by the superintendent of the Power Plant on the inadequate

PLANS FOR SIGMA ALPHA
EPSILON AND PHI DELTA
THETA FRATERNITY
HOUSES

ASSIGNMENT OF LOTS TO
FRATERNITIES

POWER PLANT

equipment and other conditions needing attention. Mr. McIntire outlined a number of corrections which the Committee felt should be made and stated that the Committee could support the Power Plant superintendent's position that a thorough study of the situation should be made by a competent engineering firm. Mr. Reed moved that the Committee and President Humphrey be authorized to employ an engineering firm for the purpose of recommending ways of correcting the deficiencies in the operation of the Power Plant, and that the firm employed be requested to complete the study and present reports and cost analyses in time to include a request for appropriation for necessary corrections in the Legislative budget. Mr. Sullivan seconded the motion and it was carried.

Mr. Brough reported for the Committee on Physical Plant and Equipment on the conference with Mr. M. E. Corthell, representing the Suburban Improvement Company, with regard to the purchase of 80 acres of land east of the cemetery and adjacent to University property. Mr. Brough stated that Mr. Corthell had agreed to recommend to his company that an option be given to the University on the purchase of the land until April 1, 1957, at a price of \$2,500 an acre for the south 40 acres or \$2,000 an acre for the entire 80 acres. If the company agrees to the proposition, Mr. Corthell promised to consult with the University's legal advisor and prepare an option to be presented to the Board at the next meeting.

Mr. Brough then reported that the Committee had met with the Mayor, the City Manager, and a representative of the City Council to see whether or not the city would be interested in exchanging the south half of the 80 acres owned by the city adjacent to University land for 40 acres of the land offered for sale by the Suburban Improvement Company. The Committee had secured from these representatives of the City Council a promise to discuss the matter with the Council and report its decision in the near future.

PURCHASE OF LAND
ADJACENT TO CAMPUS

Mr. Chamberlain moved that the administration be authorized and directed to proceed with securing an option on the 80 acres in question, subject to the advice of the University's legal advisor. Mr. McIntire seconded the motion and it was carried.

Mr. Chamberlain stated that the careful study given by the Committee on Physical Plant and Equipment to the question of future housing for married students had led to the following recommendations: (1) That non-modern trailers be gradually eliminated from the trailer park by declining to assign vacated spaces to any non-modern trailers. (2) That since demand for trailer space in the future is questionable no appropriation be made at this time for a new trailer park. (3) That the Board authorize construction of twelve new apartments for married students during 1956-57 and that the President and the Business Manager be directed to take the necessary steps for securing bids on these apartments at the May 26 meeting of the Board. (4) That the Butler huts be kept in use temporarily and that approximately \$10,000 per year from income from rents be earmarked for repair and maintenance of the Butler huts, thus insuring the remodeling of approximately 17 apartments per year.

At the conclusion of his report Mr. Chamberlain moved that the Committee's recommendations be approved. Mr. Reed seconded the motion and it was carried.

Mr. Newton reported on the Committee's inspection of the various buildings which had been or were in the process of being repainted as a part of the maintenance and repair schedule worked out by the Committee earlier. Mr. Sullivan then reported on his inspection of the new Dairy Farm buildings and indicated his enthusiastic approval of the fine work that had been done on the buildings.

HOUSING FOR MARRIED
STUDENTS

REPORTS ON INSPECTION

President Humphrey gave a report on the sketches of the proposed new Home Management house presented by Mrs. Verna J. Hitchcock, Chairman of the Division of Home Economics. He stated that the Committee on Physical Plant and Equipment had studied the plans carefully and had disapproved them, suggesting that new plans be prepared providing for a basement and two stories, the first story to contain living room, dining room, kitchen, and living quarters for the supervising instructor, and the second floor to contain living quarters for students. Mr. Peck moved that Mrs. Hitchcock be directed to have new preliminary sketches prepared in accordance with the Committee's suggestions and presented to the Committee for study. Mr. Reed seconded the motion and it was carried.

Dr. Humphrey stated that he had made arrangements to sell the lot on which the Weaver House (last occupied by the Sigma Phi Epsilon Fraternity) is located to the Pi Beta Phi Sorority for \$2,400 and to sell the house to Dewey McConnell for \$888. Mr. Newton moved that the sale of the house and lot be approved, that Mr. McConnell be given a period of three months in which to move the house, and that the Business Manager be authorized to have the deed prepared transferring the lot to the Pi Beta Phi Sorority. Mr. Sullivan seconded the motion and it was carried.

The Trustees next considered a request from the Superintendent of Buildings and Grounds to advertise for bids for construction of the service line tunnel in Fraternity Park, for which an appropriation of \$40,000 was authorized by the 1955 Legislature. President Humphrey stated that the \$40,000 appropriation would not permit completion of the tunnel but that he felt it would take care of the fraternities to which lots have been assigned and that a supplementary appropriation would have to be requested at the next Legislative session. Mr. Newton then moved that the administration be authorized to advertise for bids, in accordance

HOME MANAGEMENT HOUSE

SALE OF WEAVER HOUSE
AND LOT

SERVICE LINE TUNNEL

with the plan submitted by the Superintendent of Buildings and Grounds, to be received on May 26 at 2:00 p.m. Mr. Jones seconded the motion and it was carried.

Mr. Peck moved that the Board approve the appointment of Mr. Delwin M. Stevens as Associate Professor of Agricultural Economics and Associate Agricultural Economist, effective June 1, 1956, at a salary rate of \$6,600 on a twelve-month basis. Mr. Sullivan seconded the motion and it was carried.

Mrs. Bush moved that the Board approve the request of Mr. Amel L. Bresson, Instructor in Chemistry, for a leave without pay for the academic year 1956-57 to permit him to accept a fellowship to work at the M. D. Anderson Hospital in Houston, Texas. Mr. Sullivan seconded the motion and it was carried.

College of Education. Mr. Chamberlain moved that the Board authorize an appropriation of \$675 to cover the salary of a full-time secretary for May, June, and July to provide the clerical assistance necessary to take care of the volume of mail resulting from the action of the Commission on Teacher Education and Professional Standards and the State Board of Education in requiring teachers without degrees to file a plan for a degree program in the very near future. Mr. Newton seconded the motion and it was carried.

The Trustees considered a letter from the manager of the Northern Gas Company of Laramie suggesting that the Gas Purchase Contract between the Board of Trustees of the University and the Northern Gas Company, which expires on October 20, 1956, be renewed for a five-year period under existing terms. Mr. McIntire explained that, because of increasing gas rates, it might not be possible to renew the University's contract under

APPOINTMENT

Stevens

LEAVE OF ABSENCE

Bresson

BUDGET CHANGE

College of Education

NORTHERN GAS COMPANY
CONTRACT

the same terms if renewal was delayed until the date of expiration of the contract. After some further discussion, Mr. Jones moved that the Business Manager be authorized and directed to renew the University's contract with the Northern Gas Company for a period of five years, under the same terms and conditions as provided for in the current contract. Mrs. Bush seconded the motion and it was carried, Mr. McIntire not voting.

The Board adjourned at 6:00 p.m. and reassembled at 9:00 a.m. on May 5 with the same members present who were present for the previous day's session.

President Humphrey showed the Trustees a sketch of a proposal by the Associated Students of the University of Wyoming for the development of the third mall in Fraternity Park. The proposal provided for a peanut pond in the northwest corner of the mall, a small amphitheatre in the northeast corner, a place for bonfires in the southwest corner, and a softball field in the southeast corner. Dr. Humphrey stated that the proposed development would be a gradual one, as the students were able to contribute funds to it. Mr. Chamberlain moved that the Board reserve the third mall in Fraternity Park for future development by the A.S.U.W. in accordance with the sketch presented. Mr. Jones seconded the motion and it was carried.

Mr. Forest R. Hall, Director of Studies and Statistics, was invited into the meeting for a discussion of a request received by the IBM bureau from the Weather Bureau to tabulate and summarize climatological data for the State of Wyoming. Mr. Hall explained that the Weather Bureau had agreed to furnish IBM cards to which weather data for years prior to 1948 could be transferred, provided the University would furnish to the Weather Bureau duplicate sets of cards. As compensation for this service, the

RECOMMENDATIONS OF
A.S.U.W. REGARDING
THIRD MALL IN
FRATERNITY PARK

TABULATION OF
CLIMATOLOGICAL DATA
FOR WYOMING

University would then receive similar duplicates on a matching basis for years after 1948. The weather data project, Mr. Hall explained, would involve punching some 500,000 cards and would require an appropriation of \$3,180 for 1956-57 to cover the salary of an operator and the cost of renting the necessary IBM machinery. He stated that it was possible some financial assistance might be received from the government, and that if a contribution was received the appropriation could be decreased by the amount of the contribution. Mr. McIntire moved that an appropriation of \$3,180 be authorized to cover the cost of the proposed tabulation of climatological data. Mr. Peck seconded the motion and it was carried.

Dr. Humphrey stated that he would like to give the Trustees for their consideration his general ideas with regard to the requests to be made of the Legislature for the 1957-59 biennium. He then presented the following proposals:

1. Request considerable increases in salaries for both the academic and the non-academic staff--the decision as to percentage increases to be requested to be made later in the meeting.
2. Request little if any increase in Contractual expenditures.
3. Request a small increase for Supplies.
4. Reduce the Equipment request from the amount received for 1955-57.
5. Request approximately the same appropriation for Fixed Charges.
6. Include in the Capital Outlay request provision for purchase of the 80 acres of land on which the Board hopes to get an option, for a Home Management house, for such changes as the study of the Power Plant may necessitate, and for extension of the service line tunnel in Fraternity Park.
7. Request an appropriation for new faculty in those colleges in which increased enrollment makes additions to the faculty necessary.

LEGISLATIVE PROGRAM

Mr. Chamberlain then moved that the tentative proposals for the 1957-59 Legislative budget be approved as outlined. Mrs. Bush seconded the motion and it was carried.

The meeting recessed from 10:00 a.m. until 1:00 p.m. to permit the Trustees to attend the football game and then have lunch in the President's office.

When the Trustees assembled again at 1:00 p.m., Mr. L. G. Meeboer, Business Manager, and Mr. Forest R. Hall, Director of Studies and Statistics, were invited into the meeting for a discussion of the proposal for requesting salary increases for all University employees during the 1957-59 biennium. Dr. Humphrey listed a number of reasons why substantial salary increases should be given. Among these were the following: (1) The University of Wyoming is below the average of the eleven universities in the Intermountain region for all academic ranks except that of instructor. (2) University salaries have not kept pace with the increase in the cost of living. (3) The high salaries offered by industry--higher in many cases for bachelor's degree graduates with no experience than the University pays some of its faculty with Ph.D. degrees and several years of experience--are causing many of the better young men to leave the University.

Dr. Humphrey distributed to the Trustees copies of information concerning proposed salary increases, listing the appropriations that would be required for various percentage increases. After very careful consideration of the various proposals, it was moved by Mr. McIntire that President Humphrey be authorized to prepare a budget for 1957-59 on the basis of an over-all salary increase of 15 per cent for the first year and an additional increase of 10 per cent for the second year. The motion was seconded by Mr. Peck and carried.

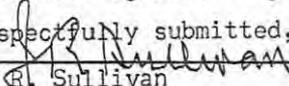
LEGISLATIVE PROGRAM--
SALARY INCREASES

Mr. Chamberlain then moved that the Trustees support President Humphrey in his belief that at least some part of the salary increases should be based on interest manifested in students and on productivity in teaching and research, and, further, that President Humphrey be directed to request the Deans to discuss the matter with their faculties in an effort to bring about cooperative effort in the development of a plan for giving merit increases. Mr. Sullivan seconded the motion and it was carried.

President Humphrey stated that he had been thinking about some re-organization that he felt would make for more effective administration, that would cost very little extra money, and that would free him for contacts with individuals and corporations who might be willing to give money to the University. He listed the four divisions which he was considering: (1) Division of Finance and Budget, to be headed by Mr. L. G. Meeboer; (2) Division of Athletics and Physical Education, to be headed by Mr. G. J. Jacoby; (3) Information Service; and (4) Division of Instruction. Dr. Humphrey stated that he expected to be able to make a recommendation at the May 26 meeting with regard to combining athletics and physical education into the Division of Athletics and Physical Education, and that he also expected to have a definite recommendation to make at that meeting with regard to the directorship of the Information Service. He concluded by saying that he was not yet ready to recommend anyone for the position of Director of Instruction.

A general discussion of President Humphrey's suggestions followed his presentation and, while there was no formal action, it was the consensus of the Board that the institution has become too large for the President to be responsible for as many details as now come over his desk and that a re-organization of the type suggested would make for more effective administration.

The Board adjourned at 2:45 p.m. to meet again on May 26.

Respectfully submitted,

J. R. Sullivan
Secretary

PROPOSED REORGANIZATION OF ADMINISTRATION